

# Get the Skills to Start Your Paralegal Career



Paralegal Studies Undergraduate Certificate



BRYAN UNIVERSITY  
FOUNDED 1940

# The Paralegal Field is Growing<sup>1</sup>...

## Expanding Job Market

According to the Bureau of Labor Statistics, paralegal and legal assistant jobs are expected to grow through the year 2033 with expected job openings of 37,300 in the US.<sup>1</sup>

## Attractive Careers<sup>2</sup> & Employers

As a graduate of Bryan University with a Certificate in Paralegal Studies, you'll be prepared to enter a world of exciting career opportunities<sup>2</sup>:

- Litigation Paralegal
- Legal Support Specialist
- Legal Assistant
- Litigation Clerk
- eDiscovery Paralegal
- Court Clerk
- Law Clerk
- Real Estate Paralegal
- Attorney Assistant
- Judicial Assistant

You'll lead a rewarding career in employment settings such as:

- Local and international law firms
- Corporate legal department
- Government agencies
- Professional service firms

## Gain the Skills Employers Need

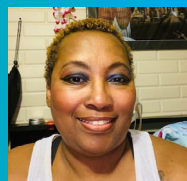
Bryan University's Paralegal Studies Undergraduate Certificate gives you the skills employers need, including:

- Legal office technologies and software
- Overview of the legal system
- Overview of the paralegal profession
- Civil litigation process
- Legal research and writing
- Personal injury law
- Family law
- Criminal law
- Business law
- Contract law
- Introduction to the roles of Notary Public and Certified Process Server
- One reimbursement option included: up to \$300 for registering as a Notary Public or Process Server OR if eligible, one exam attempt for the NALA Certified Paralegal exam<sup>3</sup>

**Books,  
courseware, and  
a certification  
exam included in  
tuition!**

**"If you are looking for a lot of learning, access to help when you need it, and a user-friendly learning experience, then Bryan is for you."**

**- Vicki, BU Paralegal Graduate**



## Exceptional Value

Your investment in a Bryan University credential provides an online educational experience like no other:

- Learning technology that lets you build skills faster and retain more knowledge
- Real-world assignments that simulate job tasks
- A mastery-based learning environment that allows you to improve grades by retaking assignments based on instructor feedback
- Peer mentors, tutors, and success coaches who provide encouragement, guidance, and insight
- Live, interactive online events such as industry speakers, faculty mentoring sessions, and helpful workshops that are recorded in case you miss the event and need to watch it later

## Upgrade Your Skills & Career Options

Once you complete your Paralegal Studies Undergraduate Certificate, you can transfer this directly into the Associate Degree in Paralegal Studies. You may also consider continuing your education at the next level with a Bachelor of Science Degree in Paralegal Studies. If you have prior college credit, or you have already completed a certificate or an associate degree at another institution, we will accept as many credits as possible (and potentially your entire certificate or associate degree) to help accelerate your Bryan program.

## Support You Need, When You Need It

At Bryan, we don't think learning online means learning alone. Connect with faculty, peers, and student support conveniently from your smart phone, tablet, or computer using Zoom, a user-friendly video app. You'll join a vibrant community who will provide support and celebrate your success along the way. You'll not only develop friends and colleagues, but you'll also build a professional network - for life.

# 37,300

- Projected job openings for paralegals and legal assistants through the year 2033.<sup>1</sup>

## 10 More Reasons to Choose Bryan University

### 1. Tuition Lock Guarantee.

We lock your tuition rate once you enroll, plus your tuition goes down the longer you're in school. Financial aid available if you qualify.

### 2. Electronic Books and Software Included.

We provide you easy access to electronic books and software.

### 3. Focus on Employment.

You'll graduate with a credential targeted for a specific job market and learn skills that match employers' needs.

### 4. Job Placement Assistance.

As a graduate, you'll receive career placement services, including job networking best practices, sharpening your interview skills, and creating an eye-catching resume.

### 5. Learn by Doing.

You'll develop real-world skills by completing simulated job tasks and using industry technologies.

### 6. Return for Refresher Classes.

As a graduate, you'll have the privilege of auditing previously completed courses that are still being taught—at no charge—to keep your skills sharp.

### 7. Accelerated Programs.

You can get started – and finish – fast.

### 8. Faculty Who Put You First.

Our faculty provide you with personalized, individual attention, instruction, and support.

### 9. Welcome Kits Included.

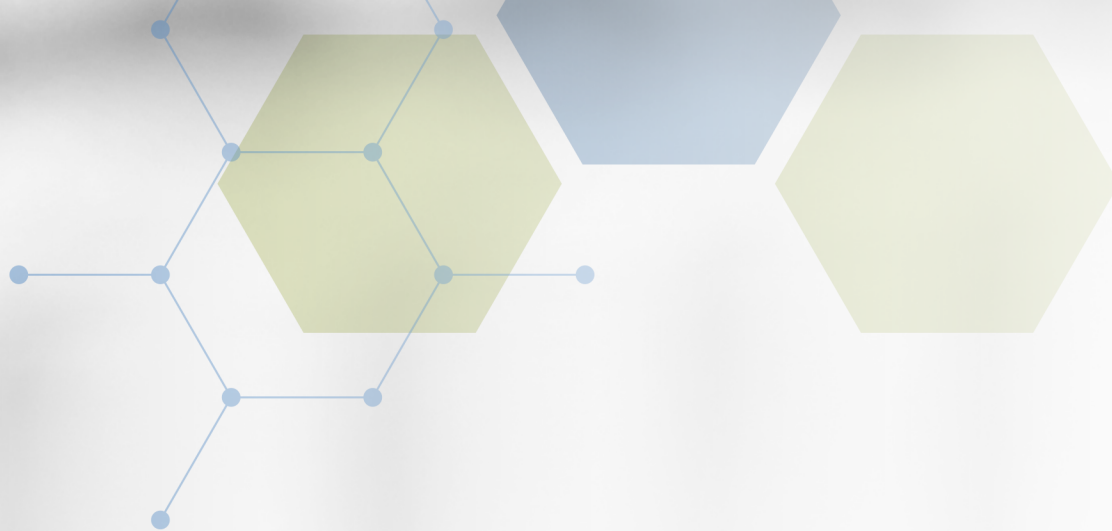
Once you enroll, we provide you a welcome kit to ensure you're ready to start school.

### 10. History of Excellence.

We have a 85-year track record of preparing graduates for successful careers since 1940.







<sup>1</sup>Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Paralegals and Legal Assistants, at <https://www.bls.gov/ooh/legal/paralegals-and-legal-assistants.htm> (visited 2/20/2025). Also online at <https://www.onetonline.org/link/summary/23-2011.00>. Note that job market conditions are dynamic and can change. This data is not intended to predict the market conditions that will be present when you graduate from your program and may differ based on our geographic location and other factors.

<sup>2</sup>Example occupations shown herein do not imply a guarantee of employment. Students are responsible for conducting occupational research for their chosen program. Employers have unique hiring practices and job-specific requirements, which may include years of experience for manager positions. Graduates with little to no prior experience should expect an entry-level position.

<sup>3</sup>Note that the NALA CP certification is not required for employment. Students must earn their associate degree to qualify to take the NALA CP exam.

# Advance Your Career—Starting Today

Visit [www.BryanUniversity.edu](http://www.BryanUniversity.edu)  
Call 888-768-6861



Financial aid available for those who qualify.



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